

President Barbara Hardy called the meeting to order at 7pm

2. New Board members present: Colleen, Rick, June, Judy, Donna and Lee

Old Board Members present: Barbara, Darlene and Dennis

Absent = Sabrina

3. Barbara told us what were the duties of each office.

President = Colleen

Vice President = June

Treasurer = Lee

Secretary = Lee

ARC Chair = Judy

Common Areas = Rick

4. Brevard Community Association Management is offering a seminar on Saturday, February 13, 2016

8:30AM at the Hilton Rialto Hotel at the Airport in Melbourne, for all new Officers.

Those attending will be certified. Attending were Colleen, Rick, Judy, June and Lee.

5. Changes for new officers to make:
  - a. Update signers at Wells Fargo Bank to Colleen and Lee.
  - b. Remove Darlene and Cheryl.
  - c. Barb will contact Lawyer John Soileau of new Board members names, emails and phone numbers.
  - d. Colleen will contact Insurance Company----Bankers' Insurance.....bill for \$2436.00

Which includes Board members and all Common Areas

- e. Excel for President's and Treasurer's use

6. Discussion followed

7. Adjourned at 8:10PM